

2023-24 Student-Parent Handbook

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“Where all students learn at a high level.”

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STANLEY-BOYD SCHOOLS 2023-2024 CALENDAR - Option 1

AUGUST Student days = 14 Teacher days = 19				
Mon	Tue	Wed	Thu	Fri
	1 NT	2 NT	3 Floating PD	4
7 PD	8 PD	9 PD	10 PD	11
14 Student's 1 st Day	15	16 WD	17	18
21	22	23 WD	24	25
28	29	30 WD	31	

SEPTEMBER Student days = 20 Teacher days = 20				
Mon	Tue	Wed	Thu	Fri
				1
4 NS Labor Day	5	6 WD	7	8
11	12	13 WD	14	15
18	19	20 WD	21	22
25	26	27 WD	28	29

OCTOBER Student days = 21 Teacher days = 22				
Mon	Tue	Wed	Thu	Fri
2	3	4 PT/WD K-12 4:30-7:30 pm	5	6 PD/PT
9	10	11 WD	12	13
16	17	18 WD	19	20
23	24	25 WD	26	27
30	31			

NOVEMBER Student days = 18 Teacher days = 19				
Mon	Tue	Wed	Thu	Fri
		1 WD	2	3
6	7 60 End Tri 1	8 PD	9	10
13	14	15 WD	16	17
20	21	22 NS	23 Thinks	24 NS
27	28	29 WD	30	

DECEMBER Student days = 16 Teacher days = 16				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6 WD	7	8
11	12	13 WD	14	15
18	19	20 WD	21	22
25 Xmas	26 NS	27 NS	28 NS	29 NS

JANUARY Student days = 21 Teacher days = 22				
Mon	Tue	Wed	Thu	Fri
1 New Yrs Day	2	3 WD	4	5
8	9	10 WD	11	12
15	16	17 WD	18	19
22	23	24 WD	25	26
29 PD	30	31 WD		

FEBRUARY Student days= 19 Teacher days= 20				
Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7 WD	8	9
12	13	14 60 WD End Tri 2	15 PD	16 NS
19	20	21 WD	22 PT	23
26	27	28 WD	29	

MARCH Student days = 20 Teacher days = 20				
Mon	Tue	Wed	Thu	Fri
				1
4	5	6 WD	7	8
11	12	13 WD	14	15
18	19	20 WD	21	22
25	26	27 WD	28	29 NS

APRIL Student days = 21 Teacher days = 22				
Mon	Tue	Wed	Thu	Fri
1 PD	2	3 WD	4	5
8	9	10 WD	11	12
15	16	17 WD	18	19
22	23	24 WD	25	26
29	30			

MAY Student days = 8 Teacher days = 8				
Mon	Tue	Wed	Thu	Fri
		1 WD	2	3
6	7	8	9	10 58 End Tri 3
13	14	15	16	17
20	21	22	23	24
27 Memorial Day	28	29	30	31

JUNE Student days = Teacher days =				
Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21

Student Days: 178

Teacher Days: 188

- PD** = Teacher Professional Development
- PT** = Parent-Teacher Conferences
- NS** = No School
- NT** = New Teacher Orientation
- ER** = Early Release 12:50 pm;
- WD** = Wednesday Schedule
- Graduation** – Fri. May 10th 6:00 PM



2023-2024

6th & 7th

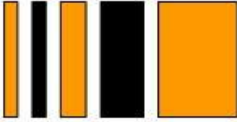
Core 1	8:15-9:20
Nutrition Break	9:20-9:30
Exploratory	9:32-10:37
Core 2	10:41-11:46
I/E	11:50-12:11
Lunch	12:11-12:41
Leader in Me	12:45-1:02
Core 3	1:06-2:11
Band/Choir/Target Time	2:15-3:00
Resource	3:04-3:30

Wednesday

Core 1	8:15-9:12
Nutrition Break	9:12-9:22
Exploratory	9:24-10:21
Core 2	10:25-11:22
Core 3	11:26-12:23
Lunch	12:23-12:53
I/E	12:57-1:29
Band/Choir/TT	1:33-2:20

Where All Students learn at a high level!

 **Middle School**



2023-2024

8th	
Nutrition Break	7:45-8:08
Exploratory	8:15-9:05
Core 1	9:09-10:09
Core 2	10:13-11:13
Core 3	11:17-12:17
Leader in Me-I/E	12:20-12:37
Lunch	12:37-1:07
Core 4	1:11-2:11
Band/Choir/Target Time	2:15-3:00
Resource	3:04-3:30

Wednesday	
Nutrition Break	7:45-8:08
Exploratory	8:15-9:00
Core 1	9:04-9:54
Core 2	9:58-10:48
Core 3	10:52-11:42
I/E	11:46-12:06
Lunch	12:06-12:36
Core 4	12:39-1:29
Band/Choir/TT	1:33-2:20

 **Middle School**

Where All Students learn at a high level!

Attendance is vital to the success of each and every student in our school. Students will be allowed **10 incidents** total to be absent from school during the school year...for any reason. Student attendance will be tracked on a period basis, but each time you miss (for any amount of time) it will count towards your 10 total incidents. Students will be excused for any reason, up to the equivalent of 10 incidents throughout the school year. **Parents, please call the school attendance line to report any absences.**

- Notification can be made by phone, written note or email by the student's **parent/guardian**.

As stated above, students will be allowed 10 incidents to be absent from school for any reason. The following absences **will not be counted** towards the "ten" allowed incidences:

- Hospitalization (note required from doctor/medical practitioner)
- Doctor's orders to not attend school (note required from doctor/medical practitioner)
- School-sponsored field trips and activities (absence must be approved by students teachers)
- Religious observance (note must be received by the office prior to the absence and written by a church leader that resides in the state of Wisconsin)
- Legal requirements to appear in court (note required from clerk of court, lawyer, social worker, etc.)

NOTES:

- An incidence is missing school for any amount of time for any reason, except the 5 reasons stated above.
- In addition to contacting the main middle/high school office(715-644-5534 Ext 105), parents are strongly encouraged to also contact the Counseling Office any time a student is hospitalized, injured, or otherwise under the care of a physician or other health care professional and/or is absent from school for five consecutive days or more due to illness, injury or if under the care of a healthcare professional. Communication of this type will provide the school personnel with the information we may need to provide special assistance, counseling or transitioning services.
- **Students with a medical appointment having verification will be given a half day medical excused absence and expected to be in school the remainder of the day unless the school is provided with medical verification that a full days' absence is necessary or the parent excused absence of which there are only 10.**
- If a student is not present for the school day due to an unexcused absence, they are not permitted to attend athletic events, dances, or any other school functions held on that same day.



Stanley-Boyd Area Schools Attendance Information



Students will be allowed **10** incidents to be absent from school for any reason. The following absences **will not be counted** towards the **10** allowed incidents:

- x Hospitalization (note is required from doctor/medical practitioner)
- x Doctor's orders to not attend school (note is required from doctor/medical practitioner)
- x School-sponsored field trips and activities (absence must be approved by student's teachers)
- x Religious observance (note must be received by the office prior to the absence)
- x Legal requirements to appear in court (note required from clerk of court, lawyer, social worker, etc.)

Skyward Incident Key:

Unexcused: Count as an incident

- IL-III
- PN-Parent Notification
- NP-No Parent Notification
- HN-Hunting
- FR-Family Request
- W-Web Absent
- ISS-In School Suspension
- OSS-Out of School Suspension
- L-Tardy
- OV-Overslept
- Q-First Hour Tardy

SKYWARD INCIDENT KEY:

EXCUSED:

- M-MEDICAL
- E-DN-DOCTOR'S NOTE
- R-EXEMPT
- RE-RELIGIOUS
- AD-ADMINISTRATOR'S DECISION
- CV-COLLEGE VISIT
- OF-OFFICE
- DR-DOCTOR/DENTIST
- CR-COLLEGE REP/RECRUITER
- AC-ACTIVITY
- R-ME-COVID RELATED

1. **Truancy** is defined as any absence of part or all of one or more school days during which the school has not been notified of the legal cause of such absence by the parent(s)/guardian(s) of the absent student, and also means intermittent attendance carried on for the purpose of defeating the intent of the compulsory attendance law as referenced above in Wisconsin State Statutes 118.15 and 118.16[1] [C]. Parents/guardians shall be notified when a student has an unexcused absence(s). Notices shall be made by personal contact, or telephone shall be attempted prior to notice by mail. A nonresident district may **terminate a pupil's open enrollment** in the succeeding trimester or school year if the pupil is habitually truant during any trimester in the current school year. Habitual Truant means a pupil who is absent from school without an acceptable excuse for part of all or 5 or more days on which school is held during a semester.
2. Students who are determined to be truant will be referred for a truancy citation in accordance with the local truancy ordinance and/or referred to the department of social services in accordance with the country truancy ordinance.

Note: It should be noted that implicit in the definitions of unexcused and truant is the understanding that while all truancies are unexcused absences, not all unexcused absences are truancies. The principal or designee will determine on an individual basis whether an unexcused absence is to be regarded as truancy.

Tardiness disrupts both the orderly progress of the class and the daily progress of the student.

- Students arriving to class without a pass after the scheduled start of the class period will be recorded as tardy.
- Students who are late to 1st period are required to report to the office before going to class. Students are to report directly to their assigned class at any other time of the day.
- Excessive tardiness, as deemed by administration, will result in further disciplinary consequences which may include: loss of recess, after school detention, and/or loss of participation in extra-curricular activities.

ATTENDANCE REQUIREMENTS FOR CO-CURRICULAR PARTICIPATION

1. An unexcused absence of any kind during the day will cause a student to be **ineligible** to practice, perform, or compete that same day.
2. A student who misses any part of class after lunch will be ineligible to practice, perform, or compete on that same day. Exceptions to this will be medical or legal appointments, school-related trips or events, or as pre-approved by the Athletic Director and/or Building Principal.
 - a) Students absent during this time for legal appointments must bring a note from a lawyer, social worker, or the clerk of court indicating the appointment was required.
 - b) Students absent during this time for medical appointments must provide a note including a statement clearing the student to participate for that day.
3. A student must be present the day after a sporting event. The exceptions are the same as above.
4. Situations not covered here will be handled on a case-by-case basis by the Athletic Director and/or Building Principal.

LEAVING THE BUILDING

1. Students must check out through the office in order to receive permission to leave the school building for any reason during school hours. Unless previous arrangements have been made, permission must then be obtained from the student's parent/guardian [or a person listed on the student's emergency form] that the student may leave.
2. Any student who leaves the school building with the proper permission and who is expected to return to school before the end of the day [i.e. during lunch, for a local appointment, etc.] but finds s/he is unable to do so, must notify the school office immediately. If a parent/guardian is not able to make this contact, the student can make the call. Should a phone call not be received, any absence will be recorded as unexcused.
 - a. If the student makes the call to inform the school that s/he will not be returning as expected, a note from a parent/guardian is required to be turned in to the office upon the student's return to school.
 - b. If the call is made by the parent/guardian, no subsequent note is needed.
3. Students leaving school during the school day with proper permission and who are not expected to return to school the same day do not need to provide any further contact or documentation, unless requested by the school office.

PERFECT ATTENDANCE

A student will be eligible for a perfect attendance award at the end of the school year provided s/he has been in attendance every day that school was in session. This also means a student cannot be recorded as tardy to any class. Exceptions are:

- Absences due to school approved activities or field trips.

CLASSROOM CODE OF CONDUCT

The District recognizes and accepts its responsibility to create, foster, and maintain an orderly and safe class environment, conducive to teaching and to the learning process. Every member of the school community is expected to cooperate in this critical mission. Staff, including administrators and teachers, must use their training, experience, and authority to create a school and classes where effective learning is possible. Students are expected to come to school, and to every class, ready and willing to learn. Parents should be aware of their children's activities, performance, and behavior in school, and are asked to cooperate and consult with the school to prevent or address problems.

The District has a legal duty to make its school as free as possible of the dangers of violence, weapons, drugs, and other behavior harmful to the educational environment. This duty is enforced through the District's rules on suspension and expulsion (see student handbooks), which provide procedures by which students may be removed from the school community either temporarily, or in the case of certain expulsions, permanently. In the case of suspension and expulsion, the District will follow the regulations and procedures as provided under state statute and protect all rights of students during and after the suspension/expulsion proceeding.

Equally important, the district owes its students the opportunity to attend school as free as possible from unnecessary distraction and disruption. This behavior, while not necessarily so serious or pervasive to warrant suspension or expulsion, can be nearly as destructive to the educational environment. Such behavior warrants that the student be removed temporarily from the class (short term or temporary removal). Such removal should serve the purpose of eliminating the disruption, reinforcing the District's strong commitment to an appropriate educational environment and or provide a "cooling off" period.

Short term removal will be the decision of the teacher at the moment when the removal is necessary to maintain a quality educational environment for all students. Long term removal or suspension shall be the decision of the building principal applying the rules and policies of the student handbook as printed for that school year. Longer term or permanent removal (expulsion) will be a decision of the school board based on a recommendation from the district administrator.

ORIOLE PRIDE EXPECTATIONS

The Stanley-Boyd Positive Behaviors and Interventions Support (PBIS) team has come up with Oriole Pride Expectations for students in grades K-8. We have expectations that all students need to abide by. We call them our three "Be's": BE SAFE—BE RESPECTFUL—BE RESPONSIBLE

It is our goal to make the understanding of the Oriole Pride Expectations clear and easy for all students. What you will find in the building-wide expectation matrix is what each of these expectations actually looks like in the various places in the school and on the grounds. In a very positive manner, the matrix tells children what to do and how to behave in order to abide by these expectations in various areas of the school, such as the hallways, playground, and lunchroom. The building matrix will be posted in each classroom and in areas around the school.



Stanley-Boyd Middle School Behavior Chart

TEACHER MANAGED BEHAVIORS	OFFICE MANAGED BEHAVIORS
Minor	Major
<u>Defiance/Non-Compliance</u> : Student engages in brief or low-intensity failure to respond to adult requests.	<u>Property Damage</u> : Student participates in an activity that results in the destruction or disfigurement of property.
<u>Disruption</u> : Student engages in low intensity behavior that interrupts learning.	<u>Abusive Language</u> : Student delivers verbal messages that include swearing, slurs, or threats.
<u>Lying</u> : Student delivers message or action that is untrue.	<u>Major Disruption</u> : Student engages in behavior causing an interruption in a class or activity (i.e. sustained talking, yelling, horseplay, out-of-seat behavior, noise with materials...)
<u>Dress Code Violation</u> : Student wears clothing that is near, but not within, the dress code guidelines defined by the school/district.	<u>Fighting/Physical Aggression</u> : Student engages in actions involving physical contact or misuse of objects where injury may occur.
<u>Inappropriate Language</u> : Student uses minor swearing, name calls, teases or uses other disruptive language.	<u>Defiance</u> : Student intentionally ignores staff delivered directive or knowingly breaks a school rule <i>after being redirected.</i>
<u>Irresponsible</u> : Student is not prepared for learning due to incomplete homework, missing supplies, or not being to class on time.	<u>Stealing</u> : Student intentionally takes another person's property.
<u>Physical Contact</u> : Student engages in non-serious, but inappropriate physical contact.	<u>Harassment/Bullying</u> : Student verbally or physically antagonizes another person through behavior including: intimidation, threats, obscene gestures, pictures or written notes.
<u>Cell Phone Use</u> : Any use of the cell phone during the school day.	<u>Inappropriate Materials</u> : Student is in possession of items that are illegal, dangerous or otherwise inappropriate for school.
<u>Property misuse</u> : Student does not handle property in the way it was intended to be used.	<u>Cheating</u> : Student knowingly copies another student's work, knowingly allows another student to copy their work, or uses AI to complete assignments.
<u>Tardy</u> : Student arrives at class after the bell (or signal that class has started).	
<u>Technology Violation</u> : Student engages in non-serious but inappropriate use of technology.	
<u>Other</u> : Students engage in any other minor problem behaviors that do not fall within the above categories.	



OTHER TYPES OF CONDUCT NOT ALLOWED IN SCHOOL

- Non-gambling card playing on school property is allowed during school hours during lunch and RnR activities.
- **Water bottles** are allowed, but must contain water. No other liquids allowed. Building administration has the right to check water bottle if deemed necessary.
- Electronic or digital devices; including, but not limited to cell phones, pagers, iPods, radios, cameras, wireless headphones, CD players are not to be used during the school day and must be kept in your locker at all times.. See section below entitled, [**“Electronic Communication Devices”**]
 - Observed use will result in confiscation as outlined under electronic communication devices. This goes for phones, tablets, wireless headphones, and smart watches(if being used for gaming or communication)
 - If a student’s **smartwatch** is causing a classroom disruption, it will be turned into the office for the day and can be picked up when the school day has ended.
 - Separate expectations may be applied to such things as trips or school activities off of school property at the discretion of the supervisor of that activity.
 - **SBMS is not responsible for any lost or stolen items.**
- Public Displays of Affection [PDA] are not allowed (no hand-holding).
- Skateboards, Heelys, and in-line skates are not to be used on school property, unless as a part of an approved school activity.
- **Squirt guns or water balloons are not allowed on school property at any time.**
- Laser pointers are not allowed on school property [including buses].

Prohibited items will be **confiscated** and will not be returned.

DRESS AND ATTIRE

- Hats [all types of head covering], sunglasses and coats **must remain in student lockers during school hours**, and will only be permitted to be worn during the school day as permitted by the building principal or his/her designee.
 - ✓ Light jackets, sweatshirts, sweaters, etc. are permissible on cool days. **No blankets** are allowed during the school day.
- Clothing or jewelry that is considered obscene, or contains sexually suggestive wording or graphics, or that exhibit wording or graphics that relate to alcohol, tobacco, drugs or other illegal substances is prohibited.
- Hoods are not permitted to be worn at any time during the school day.
- Shirts/tops should cover the midriff(belly/waist).

The appropriateness of dress will be left to the discretion of the building principal and staff. Students may be asked to change clothes or to leave the building. Any other clothing and/or grooming which distracts or is disruptive to the educational process or which causes health or safety problems is prohibited. Repeated violations may result in further consequences.

CELL PHONES/ELECTRONIC COMMUNICATION DEVICES

Per Wisconsin State Statute [118.258\(1\)](#), each school board may adopt rules prohibiting a pupil from using or possessing an electronic communication device while on premises owned or rented by or under the control of a public school. This includes, but is not limited to pagers, cell phones, smartwatches, or any type of two-way radio.

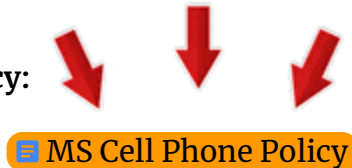
Building administrators or their designee[s] may allow for the use or possession of such devices if it is determined that the device's use will be for a medical, school, educational, vocational, or other legitimate purpose. Any student given such permission may be required to have written evidence of such permission when in possession of the device on school property as described above.

If found not to have permission, consequences will be administered as seen fit by administration.

In the classroom, personal devices will be allowed at TEACHER DISCRETION. Personal devices will be used for educational purposes as seen fit by the instructor; i.e., research, reading, or calculations. An instructor also has the flexibility to allow the use of personal devices for incentive purposes.

Such devices are specifically and continuously **prohibited in locker rooms, changing rooms, bathrooms, and other areas where privacy is assumed.**

Click the link below to read the full policy:



Cell Phone Search Policy:

If an administrator has reasonable suspicion to believe a student's cell phone or any other portable media device contains information related to a violation of any school policy or law, it may be subject to a search by school personnel or the police. Any search of a student's cellular phone or portable digital media device by school personnel shall be:

1. Justified at its inception and based on reasonable grounds that the search would reveal evidence of a student's severe violation of this policy.
2. Reasonably related to its objectives and not excessively intrusive in light of the nature of the infraction. The Stanley-Boyd Area School District assumes no responsibility for loss, damage or theft of cellular phones and digital media devices, whether in the possession of students, on school property or if confiscated by school personnel pursuant to this policy.

Portable Media Device: A portable media device is defined as a cell phone, smart phone, tablet, MP3 player, smart watch, or any other electronic communication device.

Identifying a Pathway for Search of a Cell Phone:

Students will be notified of the pathway of the administrator's search. For example: "I am going to open Instagram and go into messenger to look for the photo of you drinking at a party."

If the administrator is unsure of the location of the desired information, the student will be asked to provide the location. If the student says the information is in a specific app, administration will only search there. If the student does not provide the location of the information the administrator can search the entire phone.

CHROMEBOOK EXPECTATIONS

Stanley-Boyd School District will provide our full-time students with a Chromebook laptop to access relevant information and resources at any time during the day, from anywhere in the building. This allows students the opportunity to develop the skills of: problem solving, critical thinking, communication and technological literacy, and will prepare them for success in the ever-changing world and future.

- Chromebooks are for educational purposes as referenced in the “Student Acceptable Use of Technology” policy that must be on file for each student.
- The Chromebook, hardware and software remain the property of SBSB.

The following is a listing of prohibited behaviors when using the District network, in conjunction with the Student Acceptable Use policy which may be obtained from the school office and in the student handbook.

- Playing games
- Unauthorized connection to/use of message boards, chat rooms or personal email
- Providing your name, address or phone number [or that of another person]
- Use of another person’s password, or changing another person’s password
- Download, creation, or display of any offensive pictures and/or messages
- Violation of copyright laws
- Use of computer for non-educational purposes while others are waiting to use the network for class work and/or research
- Use of the internet for commercial purposes
- Nothing with adhesives should be applied anywhere on the chromebook. **No stickers.** If a hardcase is purchased and installed on the Chromebook, stickers can be placed on the case.

Students are responsible for the cost of any damages to chromebooks beyond normal wear and tear. Please click the link below to access the repair fee chart:

[Chromebook Repair Fees](#)

Parents can choose to purchase a HARD Chromebook case that will fit the model provided to students. 2023 middle school students will receive **HP Chromebook 11 G9-EE or Samsung** . Click on the link below for an example:

[Example Chromebook Cover](#)

If a student **forgets** their Chromebook, they can obtain a **loaner from the library**. In order to do so, they will need to **leave their cell phone with library staff** and will receive it back upon the return of the loaner chromebook.

The building principal or designee may suspend a pupil not more than five (5) school days. Prior to any suspension, the pupil shall be advised of the reason for the proposed suspension. The parent or guardian of the suspended student shall be given prompt notice of the suspension and the reason for that action. The suspension may be served in school or out of school at the discretion of the principal or his/her designee. A suspended pupil shall not be denied the opportunity to make up work missed during the suspension period. A student may be suspended from school for:

1. A violation of rules.
2. Proven use of derogatory or offensive language regarding race, ethnicity, or sexual orientation.
2. Conduct while either at or not at school or under or not under the supervision of a school authority which endangers the property, health or safety of others at school or under the supervision of a school authority.
3. Knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives.
4. Conduct while not at school or not under the supervision of a school authority which endangers the property, health or safety of any employee or school board member of the school district in which the student is enrolled.
5. Possession of a firearm while at school or while under the supervision of a school authority.

Parent contact via phone, email, or text will be made whenever a student is suspended.

STUDENT SUSPENSION AND ATTENDANCE AT/OR PARTICIPATION IN A SCHOOL SPONSORED EVENT

Students who are suspended from school for disciplinary or other reasons are not allowed to attend or participate in any school sponsored event during the time of suspension. Unless otherwise noted, the **term of suspension begins immediately at the conclusion of the school day that the student is informed of the suspension and extends until the start of school day on the first day the student is allowed to return to school.** This applies to both In-School-Suspension and Out-of-School Suspension.

***Example:** Student is informed on Thursday that she/he is suspended from school for Friday. That student is not to be on school property for any reason from the end of school on Thursday until the beginning of school on Monday. [In the event a student is required to leave school before the end of the school day, the term of suspension begins immediately].

Any student who has returned from a suspension (ISS or OSS) from school within 5 school days of such things as a field or class trip, dance/party or any other similar school-related trip or non co-curricular activity is ineligible to participate in any such trip or activity.



In accordance with State Statute 119.25 & 120.13- [Powers of School Board], The School Board may expel a student from school for:

1. Repeated refusal or neglect to obey school rules or school board rules. [10 discipline referrals will automatically be considered as repeated refusal. A pre-expulsion meeting will be held with parent(s) and student.]
2. Conduct while either at or not at school or under or not under the supervision of a school authority which endangers the property, health or safety of others at school or under the supervision of a school authority.
3. Knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives.
4. Conduct while not at school or not under the supervision of a school authority which endangers the property, health or safety of any employee or school board member of the school district in which the student is enrolled.
5. Repeatedly engaging in conduct while at school or while under the supervision of a school authority that disrupts the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and such conduct does not constitute grounds for expulsion under [1] through [4] above; and [this reason only applies to students 16 years of age or older] is satisfied that the interest of the school demands the student's expulsion.

The school board has the authority to expel a student from school for a period of not less than one year for possessing a firearm while at school or while under the supervision of a school authority.

Expulsion procedures outlined by state law shall be followed.

Alcohol, Tobacco, Vaping, and Other Illegal Substances

Any student using or possessing alcohol or using, possessing, buying or selling illegal controlled substances or paraphernalia on school grounds shall be disciplined as deemed appropriate by school administration and may be denied participation in extra- and co-curricular activities. Students will not use or possess tobacco (smoke or smokeless).

Electronic smoking devices, vaping, vape juice or any similar products or paraphernalia (chargers) are prohibited on school grounds. All like items will be treated similarly to tobacco regardless of nicotine content. Violators will be turned in to Stanley PD and could be issued a fine of \$200 with a referral to Chippewa County Juvenile Intake.

Devices containing Synthetic Marijuana (Delta-8 or Delta-10) will not be permitted and may lead to greater disciplinary action including but not limited to suspension and citations.

STUDENT ELIGIBILITY FOR SCHOOL-RELATED TRIPS AND NON CO-CURRICULAR ACTIVITIES - (FIELD TRIP, DANCES, ETC)

1. Any student who has returned from a suspension from school within 5 school days of such things as a field or class trip, dance/party or any other similar school-related trip or non co-curricular activity is ineligible to participate in any such trip or activity.
2. For any trip which will cause students to miss classes, a list of students going on that trip will be distributed to staff. Any teacher has the right to request that a student not participate in the trip if the student has a record of excessive absences and/or is currently failing that teacher's class.
3. It is the responsibility of the faculty advisor in charge of the dance/trip/event to check student eligibility with the school office.

DANCES

The following are general rules what will apply to all parties and dances held for students at SBMS:

1. The doors of the school will be closed 1 hour after the event starts.
2. If you leave after the doors are closed, you will not be allowed to re-enter.
3. There will be no admittance after the doors close unless special permission has been obtained in writing through the office prior to 3:30pm on the day of the activity.
4. Only SBMS students are allowed to participate in school dances.

All school regulations are in effect at school dances (**Including dress code**). All dances and parties will be chaperoned by at least two teachers including club or class advisors. **Dances are a privilege**. If a student has poor attendance, grades, or behavior they may NOT be eligible to attend.

[Locker, Student, Vehicle, Backpack]

In an effort to protect the health and welfare of its students, the Stanley-Boyd School District reserves the right to search vehicles parked on school property and lockers assigned to students. Such searches may include the use of canine units. In addition, any individual designated by this policy may conduct a search of a student's purse, duffel bag, backpack or similar articles if the search is based on reasonable suspicion that the student has dangerous or illegal items or substances in his/her possession. "Pat-down" searches of a student's person will only be conducted by law enforcement personnel. Strip searches are illegal and will not be conducted by School District personnel.

Lockers are the property of the School District and may be searched at any time by the building administrator or his/her designee without prior notice to, or consent of, the student(s) and/or parent(s)/guardian(s). Any unauthorized item found in the locker may be removed. Likewise, student parking on school property is a privilege. As such, vehicles parked on school property are subject to search at any time by the building administrator or his/her designee. Any unauthorized item found in a vehicle may be removed.

This policy also authorizes the use of trained canine units on school property. This is to include, but not be limited to, the exploratory sniffing of the outside of lockers, vehicles parked on school property and any other area of/on school property deemed appropriate and at the discretion of the building administrator in conjunction with the District Administrator. The use of canine units may occur with or without notice.

The use of canine units to search student vehicles on school property is the responsibility of the local Police Department or other designated law enforcement.

BACKPACKS

Students may be allowed to carry their backpacks with them, however this may change if the administration deems it necessary to limit the use of backpacks in the classroom. If there is reasonable suspicion that a student is carrying anything not allowed in the school building, student backpacks may be searched by school administration.

LOCKERS

Lockers are provided for the convenience of the student and are to be used solely and exclusively for the storage of outer-garments, book bags, footwear and any other school-related materials. Lockers are not to be used for any other purpose. Students will be responsible for any writing or other types of vandalism on or in his/her locker and will be expected to keep the locker neat and orderly. The cost to repair any damage or to perform maintenance beyond what is ordinary will be assessed to the student.

VISITORS

1. All visitors must stop in the office for a visitor's pass or for permission to be in the building.
2. Alumni and/or students from other schools will not be authorized to visit the school during school hours, unless prior authorization from the building principal is received. As a general rule, visitors of this type will only be given permission to visit the school during school hours under extenuating circumstances.

FOOD SERVICE

In order to obtain lunch, students must have a positive balance in their lunch account. Lunch money can either be mailed to the school or dropped off in any office or paid online. Monies paid before 9:30 am are posted that day, monies received after that time will not be credited until the following morning. Students who want a second lunch are charged the adult price. If an account is empty, there will be no charging.

LIGHTHOUSE TEAM

This organization is the student governing body in the middle school. The purpose of such an organization is to represent the student views and concerns regarding their rights and responsibilities, to establish good communication between the administration and the students, to promote and develop more school spirit and loyalty, to keep the pupil-faculty relationship at its best, to stimulate the American ideals of self-government and democratic citizenship, to find ways to implement Leader in Me principles and ideas, and to strive to ensure the welfare of the school. Throughout the year, the team holds many activities donating the profits to many worthwhile school causes.

INSURANCE

The school does have secondary insurance for all school-related accidents which occur while in school or participating in the school. All accidents are to be reported to the building principal as soon as possible after the accident occurs. This insurance is a secondary type of insurance, which means that your family insurance must be submitted first. The amount that is **not** picked up by your family insurance will be picked up by the school carrier according to the current plan. Contact the office for a claim form.



SCHOOL CLOSINGS AND VIRTUAL DAYS

School closing due to snowstorms, other weather conditions, or other unusual circumstances will be announced on local television stations and the district website. Notification will also be sent out via text message. Due to student access to Chromebooks, snow days will be virtual learning days. On these days, students will be expected to log into Google Classroom/Study Island/ Exact Path to complete assigned work. Teachers will be available to meet students virtually to support independent learning.

EMERGENCY PROCEDURES

- **Fire:** Practice evacuations will occur throughout the school year at unexpected times. They are performed so that students and staff are properly prepared for evacuating the building in the event of a real fire emergency. Students will be aware of the exit rule for each room in which they have classes. Rules are posted in each room.
- **Tornado:** In the event the National Weather Service issues a tornado warning for the Stanley-Boyd area, an announcement will be made over the PA for all students and staff to move to their designated shelter area. At least one practice situation will occur each school year. Students will be aware of the exit rule for each room in which they have classes. Rules are posted in each room.
- **Lockdown/Evacuation:** District policy will be implemented any time information is received by the administration of a potential threat to student safety. At least one simulation will occur each school year so that students and staff are acquainted with appropriate procedures. Parents are encouraged to inform the school office at the beginning of the school year [by completing a form] who is to be called to pick up their children in the event an evacuation results from a perceived threat.
- **Non-Emergency Lockdown:** In the event of the K-9 unit being present in the school, there will be a school-wide non-emergency lockdown. When announced, students will be instructed to place their backpacks in the hallway and remain in their current location until the lockdown is lifted. Parents will be notified of this event via email.

The behavior of students in school buses is a concern of everyone working with pupil transportation. Maintaining open and adequate channels of communication is essential if discipline problems are to be understood and solved.

Transportation to and from school is a privilege. This relates to the authority of school boards to enforce regulations governing pupil conduct.

The rule is well established in many cases that school authorities may govern the conduct of pupils while off the school grounds and out of school hours. A Board of Education may discipline a pupil for any act, no matter where or when it is committed, provided that the act tends immediately and directly to destroy the discipline and impair the efficiency of the school.

Transportation to and from school is a privilege which can be terminated [per Attorney General's Opinion, dated 10-17-74.] Parents will be notified if there is misconduct by their son or daughter on the bus. If such conduct is continued, the student's **privilege to ride the bus may be suspended by school authorities.**

Only students of the district and persons authorized in writing by a school administrator may ride the bus to and/or from school or a school sponsored activity.

REGULATIONS FOR STUDENT TRANSPORTATION AT ANY TIME BY THE SCHOOL DISTRICT

1. Prior to Loading [on the road and at school]

- a. Be at a designated school bus stop five [5] minutes before scheduled pick-up time. Buses will not wait. Students shall not damage in any way property in the vicinity of the school bus.
- b. Stay off the road while waiting for the bus.
- c. Wait until the bus comes to a complete stop before attempting to board the bus. Line up in an orderly single file manner. Do not rush to get on the bus. Do not take advantage of younger children in order to get a seat.
- d. If there is no sidewalk or path, it is recommended that you walk to the side of the road facing traffic to get to the bus stop.
- e. Use handrails and watch your step when boarding the bus.
- f. Do not cross the road for pick-up until the bus has stopped, flashing red lights are on, and the bus driver gives a signal to cross.

2. While on Bus

- a. All riders shall remain seated when the bus is in motion.
- b. Keep your head, hands, and arms inside the bus.
- c. All riders remain in the seats assigned to them.

- d. Scuttling, fighting, drinking, smoking or obscene language is forbidden.
- e. Do not litter the bus with food or other debris.
- f. The rider and their parents will be liable for damage to the bus other than ordinary wear and tear.
- g. Never tamper with the bus or any of its equipment.
- h. Don't leave books, lunches, or other articles on the bus.
- i. Keep books, packages, coats, and all other objects out of the aisle at all times. No animals of any type are allowed on buses at any time.
- j. Remain on the bus in case of road emergency, unless directed otherwise by the bus driver.
- k. Keep absolutely quiet when approaching a railroad crossing.
- l. Always be courteous to fellow students, the bus driver and passersby.
- m. The drivers are responsible for controlling the bus riders. Their directions must be obeyed promptly at all times.

3. After Leaving the Bus

- a. Cross the road at least ten [10] feet in front of the bus but only after checking to be sure that no traffic is approaching and after receiving a signal from the driver.
- b. Help look after the safety and comfort of small children.
- c. Be alert and obey any danger signal from the driver.

The following actions may result in an immediate loss of riding privileges:

- 1. Deliberate destruction of school property or personal property of riders.
- 2. Striking or hitting a bus driver or school official.
- 3. Use of profane language to the driver or others on the bus.
- 4. Smoking or vaping on the bus.
- 5. Any act which in the opinion of the bus driver or bus supervisor and/or school officials endangers the safety of others.
- 6. Insubordination or disrespectful actions to bus personnel.

Infraction Procedures:

- 1. Drivers are required to notify the bus supervisor in writing of any bus rider rule infraction. The bus supervisor shall inform the principal of all alleged infractions.
- 2. A second infraction of bus rider rules may result in a suspension of riding privileges of as long as three days.

3. Repeated refusal or neglect to obey the bus rider rules may result in a total suspension of bus privileges.
4. No suspension of bus riding privileges shall be valid unless made in accordance with this procedure.

WEAPONS AT SCHOOL

Possession and/or use of dangerous weapons, or their look-alikes, is prohibited in school buildings, on school grounds, at school functions, or on school provided transportation. The School District reserves the right to define a dangerous weapon beyond those specifically listed by state statute. This policy prohibits any and all dangerous weapons including those that may or may not be in sufficient working order and those which may be found to be under “lock and key.” In specific, it should be noted that a dangerous weapon found in a vehicle whether locked or unlocked on school grounds constitutes a violation of this policy. Students in violation of this policy shall be subject to disciplinary action, and may, depending upon the offense, be referred to the legal authorities for prosecution. Students in possession of a firearm in school buildings, on school grounds, at school functions, or on school provided transportation shall be referred to the School Board for expulsion in accordance with state statute.

LOITERING

“Loitering” is to stand or wait around idly or without apparent purpose. Students are not to be in the halls except before or after school and during the passing periods. **Students are not permitted to stay in the foyers or halls after 4pm.**

City of Stanley Loitering Ordinance 11-2-5 “No person shall loiter in or about any school or public place at or near which children or students attend or normally congregate. As used in this Subsection, "loiter" means to delay, to linger or to idle in or about any said school or public place without a lawful purpose for being present.”

SCHOOL SECURITY TIPS

- Don't bring valuable items to school. The school is not responsible for lost or stolen items.
- **Always lock your locker and don't give the combination to anyone.** Also, don't dial the first two numbers of the combination and then leave. While it may make it easier to open between classes, anyone walking by can open the lock with just one turn!
- If you are a member of a sports team or participate in other after-school activities, don't leave your purse, wallet, or phone laying around.
- If you notice suspicious activity, please report it to administration.



PARENT INFORMATION

Parents of Stanley-Boyd Middle School students are encouraged to visit the Stanley-Boyd Middle School at any time. If questions arise about school, school-related problems, assignments in class or any other information they should not hesitate to contact the school. Please note: All visitors MUST state their name, student's name, and/or purpose for the visit to get buzzed in before proceeding to register in the main office and receive a visitor's badge. This security measure is to help keep our students and staff safe. Thank you for understanding.

The following procedures should be followed for obtaining answers to your questions:

- **Class or assignment question: Call the specific teacher involved**
- **School Counselor: A school counselor is available to help you if you want to talk about school, friends, family, future plans, etc. Students may get passes from the counselor. Parents/Guardians may call the school to make arrangements to speak with the school counselor (Mrs. Jeni Turenne) at 715-644-5534 Ext 154**
- **Bus: Call Jake Tiry-Bus Supervisor at 715-644-5534 Ext 233**
- **Principal: Greg Burzynski 715-644-5534 Ext 124**
- **School Nurse: Karyn Nitz 715-644-5534 Ext 107**
- **Attendance: 715-644-5534 Ext 105**

In order to ensure an orderly process and to make sure that specific people are available for conferences, it is advisable to make an appointment with the people you wish to confer with.

Grades, attendance and behavior information can be found on Skyward.

ACADEMIC LATE BUS

The Stanley-Boyd School District offers late transportation for students who need additional help with academics. Teachers will contact parents for permission for their student to ride. The bus departs the school at 4:30pm.

ORIOLES ACHIEVE PROGRAM

The "Orioles Achieve" program is an opportunity for students to better their skills in the areas of reading and math. Middle school students will work with high school mentors and select staff members either before or after school. Sessions run from 3:35-4:40 throughout the school year. Transportation will be provided if needed.

Wednesdays students will be dismissed from school at 2:20. This will allow our teachers to meet in their Student Learning Teams in order to continue to give our students the best educational experience possible! Middle school students will **need to leave the building** unless requested to stay by a staff member to complete missing work, or serve time for disciplinary reasons. Busses will leave the school at 2:25 and there will also be a bus available at 3:30 for any students that were requested to stay after. Parents will be notified in advance if their student will be requested to stay later that day.



Policies regarding **Student Sexual Harassment; Tobacco, Alcohol and Other Drugs**; are available upon request at the Stanley-Boyd Area School District Office.

Bullying policy can be found on our district's web page under the State Mandated Policies drop down tab. A hard copy of it can be obtained in the MS/HS office.

It is the responsibility of each student enrolled at Stanley-Boyd Middle School to review the Stanley-Boyd Student/Parent Guidebook with his/her parent or guardian. It is the responsibility of the parent or guardian to read this guidebook.

Hard copies of the handbook are available at no cost in the MS/HS Office.

Receiving this handbook implies acceptance of the terms within as well as acceptance of the terms of the co-curricular code if you are a participant of such an activity. Copies of the co-curricular code are available from your coach, advisor, or office.

Nothing herein shall prevent the Principal, at his/her discretion, from imposing discipline deemed necessary for rules violations.

