

# ***EMERGENCY ACTION PLAN***

FOR

STANLEY-BOYD HIGH SCHOOL ATHLETICS

507 EAST 1<sup>ST</sup> AVE

STANLEY, WI 54768

(715) 644-5534

DATE PREPARED: 8/01/2017

## **PERSONNEL RESPONSIBILITIES:**

- DELEGATE 1 PERSON TO STAY WITH INJURED ATHLETE (COACH, OFFICIAL, FACULTY)
- DESIGNATE 1 PERSON TO GET THE AED IF IT IS NECESSARY (COACH, OFFICIAL, FACULTY)
- DESIGNATE 1 PERSON TO PHONE FOR ASSISTANCE AND MEET MEDICAL PERSONNEL AND GUIDE THEM TO INJURED ATHLETE (COACH, FACULTY, CUSTODIAN, RESPONSIBLE STUDENT)
- DESIGNATE 1 PERSON TO IMMEDIATELY INFORM PARENTS OF SITUATION, BY PHONE OR IN PERSON.
- IDENTIFY THE DIRECT FAMILY MEMBER THAT WILL ACCOMPANY THE INJURED ATHLETE TO THE HOSPITAL. IF THERE IS NO DIRECT FAMILY MEMBER TO ACCOMPANY THE ATHLETE, AN ASSISTANT COACH IS DESIGNATED TO ACCOMPANY INJURED ATHLETE TO HOSPITAL.

### **\*\*AUTOMATED EXTERNAL DEFIBRILLATOR (AED) LOCATIONS\*\*** **STANLEY-BOYD SCHOOLS**

#### **\*\* HIGH SCHOOL AED: IS LOCATED IN THE MAIN HALLWAY IN FRONT OF THE GYM BY THE SCHOOL OFFICE\*\***

THE 3 AED'S FOR STANLEY-BOYD SCHOOLS ARE LOCATED OUTSIDE OF THE AD OFFICE, IN THE MS BETWEEN MR. MAHR'S (ROOM 414) AND MR. GUSTAFSON'S (ROOM 413) CLASSROOMS, AND THERE IS A 3<sup>RD</sup> AED THAT IS PORTABLE). IN AUGUST THE 3<sup>RD</sup> AED GOES INTO THE CONCESSION STAND AT THE STADIUM. IT WILL RETURN TO THE AED BOX OUTSIDE OF THE ELEMENTARY DOOR THAT IS CLOSEST TO THE ELEMENTARY OFFICE ONCE ALL FOOTBALL GAMES ARE OVER FOR THE SEASON

THERE ALSO IS AN AED PRESENT WITH THE AMBULANCE THAT COMES TO VARSITY FOOTBALL GAMES.

**EMERGENCY CALL INSTRUCTIONS FOR EVENTS AT STANLEY-BOYD HIGH SCHOOL:**

**\*\*EMERGENCY 911 SCRIPT:**

This is \_\_\_\_\_ from Stanley-Boyd High School at 507 East 1<sup>st</sup> Avenue. A player has been seriously injured. Please come to Stanley-Boyd \_\_\_\_\_ (HS Gym, Elementary Gym, Football Field, Baseball/Softball Field, etc....) An athletic trainer/coach is providing \_\_\_\_\_ (describe type of care; i.e. CPR, direct pressure, etc.)

1. EXPLAIN THE TYPE OF INJURY AND WHAT HAPPENED
  - a. HEAD/NECK/SPINE INJURY
  - b. FRACTURE
  - c. UNCONSCIOUS
  - d. CARDIAC EMERGENCY
2. REPORT THE NUMBER OF ATHLETES INVOLVED
3. STAY ON THE LINE UNTIL OPERATOR DISCONNECTS CALL
4. RETURN TO SCENE OF INCIDENT AFTER CALL AND REMAIN THERE UNTIL YOU ARE CLEARED TO LEAVE

**EMERGENCY INFORMATION FOR EVENTS AT STANLEY-BOYD**  
**HIGH SCHOOL:**

1. **LOCATION OF NEAREST PHONE:** CELL PHONE WITH COACH, SPECTATOR, AND LAND LINES IN OFFICES AND CLASSROOMS
2. **ADDRESS OF FACILITY:** 507 EAST 1<sup>ST</sup> AVE  
STANLEY, WI 54768
3. **CLOSEST ENTRY FOR EMERGENCY VEHICLE**
  - a. FOR ACCESS TO THE **HIGH SCHOOL GYM**, MEDICAL PERSONNEL MAY ENTER THROUGH THE MAIN DOORS (DOOR 4) LOCATED AT THE FRONT OF THE SCHOOL WHICH HAVE THE ELECTRONIC SIGN NEXT TO IT.
  - b. FOR ACCESS TO THE **MIDDLE SCHOOL GYM**, MEDICAL PERSONNEL MAY ENTER THROUGH DOOR 8 LOCATED ON THE NORTH END OF THE BUILDING NEXT TO THE NON-ELECTRONIC SIGN AND IS OFF OF 4<sup>TH</sup> AVE. STUDENTS OR OTHER PEOPLE SHOULD GO OUTSIDE OF THE BUILDING TO DIRECT THEM TO THE GYM
  - c. FOR ACCESS TO THE **ELEMENTARY GYM**, MEDICAL PERSONNEL MAY ENTER AT DOOR 1 WHICH IS IN FRONT OF THE BUS TURNAROUND.
  - d. FOR **FOOTBALL GAME FIELD AND TRACK ACCESS** MEDICAL PERSONNEL MAY ENTER THROUGH THE DRIVEWAY GATE AT THE SOUTHEAST END OF THE FIELD AND GO THROUGH THE GATE THAT SHOULD BE OPENED BY A COACH AFTER THE EMERGENCY OCCURS.
  - e. FOR ACCESS TO THE **SOFTBALL AND BASEBALL DIAMONDS**, EMERGENCY PERSONNEL MAY ENTER FROM THE STADIUM PARKING LOT.
  - f. FOR ACCESS TO THE **WEIGHT ROOM**, MEDICAL PERSONNEL MAY ENTER THROUGH THE MAIN DOORS (DOOR 4) LOCATED AT THE FRONT OF THE SCHOOL WHICH HAVE THE ELECTRONIC SIGN NEXT TO IT.