

Wings Participation/Course Work Completion Policy*

While Wings Academy will make numerous efforts to inform a student and his/her parent/guardian of a failure to participate, students hold complete responsibility for logging in and completing their coursework at an acceptable pace. The student and his/her parent/guardian will be informed by the Wings Academy Director if s/he falls behind pace or below a minimum of sixty percent (60%) grade average for any assignments or coursework, as outlined in the Tier chart below.

Participation in online programming is performance-based. It is measured not only by logging into the course(s) but also by the successful submission of completed coursework. In addition, online courses require participation in course activities such as discussions and communication with the online instructor.

Students are required to complete daily online lessons, quizzes, activities, and other tasks in all appropriate and assigned subject areas. Completion of all assigned material is required before earning credit for the course taken. Individualized learning plans, designating the pace for which specific content is covered to attain grade-level advancement, may be developed for any child through a cooperative effort between the parents, the online teacher, and the Wings director.

Failure to maintain adequate pace and progress, and not meeting the minimum participation for a three week period, as determined by the online teacher or Wings director, will be considered truant and is therefore in violation of Wisconsin's Compulsory Attendance Statutes 11.15 (1) (a) and the student and parent/guardian may be subject to legal sanctions. Failure to continue adequate pace and progress will eventually result in the Wings Academy considering the dismissal of a student from the program for failure to participate in accordance with State Statute (118.40 (8)(f)(g)) and Wings' policy.

Wings Participation/Course Work Completion Tiers of Intervention

Tier 1	If the student falls three assignments behind the recommended pace or is not maintaining an average classwork grade of at least 60%, s/he is placed on Tier 1. The Wings Director informs the student of his/her placement on Tier 1 via email, phone, text, or in person.
Tier 2	If the student falls four assignments behind the recommended pace or is not maintaining an average classwork grade of at least 60% in multiple classes, s/he is placed on Tier 2. The student and his/her parent/guardian are informed of the student's placement on Tier 2 by the Wings director via email, phone, text, or in person. The student meets with the Wings Director to develop an improvement plan.
Tier 3	If the student remains on Tier 2 for more than twenty-one calendar days, or falls five or more assignments behind, the student is placed on probation and is required to physically attend school daily to do his/her course work until s/he is no longer on the Tier system.
Termination	If it is determined that a student is not making adequate progress s/he is removed from the Wings program. The student may return to our traditional on-site classes. If the student is open-enrolled, the open-enrollment is terminated.

*This policy is considered a working draft and may be modified without notice.