

Stanley-Boyd Area Schools

JAMES B. JONES, DISTRICT ADMINISTRATOR
507 EAST 1ST AVENUE
STANLEY, WISCONSIN 54768
715-644-5534

HIGH SCHOOL
507 E. 1st Avenue
Stanley, WI 54768

MIDDLE SCHOOL
507 E. 1st Avenue
Stanley, WI 54768

ELEMENTARY
507 E. 1st Avenue
Stanley, WI 54768

EARLY LEARNING CENTER
303 E. Park Street
Boyd, WI 54726
715-667-3221

TO: Kristie Gustafson
FR: Jim Jones
RE: Administrative Rule: HRA Participation

Dear Kristie:

It has recently come to our attention that we neglected to allow for in-year elections to drop insurance coverage in lieu of the HRA payment. The District will allow in-year HRA elections as we consider it to be in the best interest of both the individual as well as the District.

Given the HRA option is new and it may take some time for employees to accept the concept, we will allow employees to elect the HRA option in lieu of health insurance without prorating the \$5,000 HRA amount if the request is made on or prior to March 31, 2008. The District will cancel the employees insurance effective the ensuing month after the request is made.

After March 31, requests for the remainder of the year may be accepted but will be prorated. After the 2007-2008 school year, a request for participation in the HRA option must be made by September 15 of the year requesting. Requests made after that date will be prorated 1/12 for each month the District contributes to an employees premium.

Jim Jones
District Administrator